

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL  
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

<b>Portfolio</b>	Housing Portfolio Holder
<b>Subject Matter</b>	Waiver of local land charge relating to a disabled facilities grant
<b>Ward(s) Affected</b>	Not applicable
<b>Date Taken</b>	Tuesday, 22 August 2017
<b>Contact Officer</b>	Julie Fletcher, Head of Housing Strategy (julie.fletcher@scams.gov.uk)
<b>Date Published</b>	Thursday, 24 August 2017
<b>Call-In Expiry</b>	Friday, 1 September 2017
<b>Key Decision?</b>	No
<b>In Forward Plan?</b>	No
<b>Urgent?</b>	No

<b>Purpose / Background</b>
<p>The purpose of this decision is to approve the waiver of the local land charges which were registered against the property following completion of two disabled facilities grants.</p> <p>Under the Disabled Facilities Grant (Conditions relating to approval or payment of grant) General Consents 2008, the Council can place a limited charge against owner occupied properties in order to recoup costs over £5,000, with a maximum charge of £10,000. The charge is repayable upon disposal of the property (sale or transfer). The Council has the discretion to waive the requirement to repay the charge where it is considered that it would cause financial hardship.</p> <p>A confidential report outlines the reasons why the Housing Portfolio is asked to waive the charge in this instance. Personal financial information has been provided in support of the request to waive the charge.</p>

<b>Declaration(s) of Interest</b>
<i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

<b>Dispensation(s)</b>
<i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

<b>Consultation</b>
<i>Record below all parties consulted in relation to the decision.</i>
Not applicable due to the personal nature of the decision.

<b>Other Options Considered and Reasons for Rejection</b>
<p><b>Option 1:</b> To refuse the request to waive the charges upon sale of the property.  <b>Reasons for Rejection:</b> This would place financial hardship on the homeowner for the reasons outlined in the confidential report.</p>

<b>Final decision</b>	<b>Reason(s)</b>
To approve the waiver of the land charges for the property identified in the confidential report.	To enable the homeowner to consolidate financial obligations by downsizing to a more appropriate and affordable property.

Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scams.gov.uk)		
Chief Officer			

<b>Further Information</b>